



# M E M O R A N D U M

**PD(bm):12/23/17 #0084 Vol. I**

*Sign/compensation for drivers*

**FROM** : Chief Personnel Officer

**TO** : Permanent Secretary  
to the Prime Minister

**DATE** : January 13, 2014

**SUBJECT** : *Compensation for Drivers on Short Term Contract*



2 (9) I refer to previous correspondence ending with your memorandum OPM: 9/1/42 Vol. III dated June 26, 2012 on the above subject wherein you sought advice on whether Drivers, who were employed on short-term contracts, should be compensated at the rate of thirty-five dollars (\$35.00) per hour, for performing the functions of Chauffeur on weekends and beyond normal working hours over the period of April 29, 2011 to July 1, 2011.

2. In accordance with the existing policy as outlined in the Personnel Department Circular dated May 18, 2006 on 'Revised Guidelines for contract employment in Government Ministries/Departments/Statutory Authorities and the Tobago House of Assembly', persons are employed on contract for a period of one (1) to three (3) years in the first instance and normally not exceeding three (3) years. Accordingly, short term contract employment does not fall within the purview of the Personnel Department.

3. Further, please note that persons employed on contract are not eligible for the same terms and conditions as public officers.

4. The delay in responding is regretted.

  
Chief Personnel Officer